

Grateful Dead Studies Style Sheet

General

Punctuation

We follow the *Chicago Manual of Style*, 16th or later edition, with a few exceptions:

Comma

Use the oxford comma (e.g., “time, manner, and place” not “time, manner and place”).

Ellipses

We use the three-dot rule, not four; use a space before and after the ellipses:

Godchaux commented, “We often discussed that ... But we never agreed.”

Dates

Use Month, Day, Year, format: “February 14, 1968, is when ...” not “14 February 1968 is when ...”

Numbers

Spell out numbers less than 100 in text.

fifty-eight times (not 58 times)

101 strings (not one-hundred and one strings)

1001 nights

Time

In text, specific times do not need to be spelled out.

6 min., 58 sec. (*not* six minutes, fifty-eight seconds)

Musical Notation

Use Unicode sources for symbols. In general, musical notation in an interdisciplinary context is extremely challenging; work with the editor in advance to ensure a smooth process.

Italics

Foreign language words and phrases and most Latin terms are italicized in order to minimize misunderstanding:

sine qua non

ne plus ultra

ur- (e.g., *ur-text*, *ur-belief*)

Common terms need not be italicized:

status quo

tête-à-tête

Hyphens

Use the Merriam-Webster dictionary (www.m-w.com) for general questions. In general, commonly hyphenated terms tend to lose their hyphens over time; hyphens should be used sparingly and only when there is risk of misunderstanding:

coproducer (*not* co-producer)

cocreator (*not* co-creator)

multivoice (*not* multi-voice)